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**Central States Conference on the Teaching of Foreign Language  
March 9 – 11, 2006**

**HYATT REGENCY CHICAGO RESERVATION FORM**

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Return this form to: Mail to: Reservations Department, Hyatt Regency Chicago  
151 E. Wacker Drive, Chicago, IL 60601  
Fax to: 312-239-4418 or call 800-233-1234 or 312-565-1234

*Please type or print:*

Name: \_\_\_\_\_

Sharing Room with:

1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

***(If sharing room, all names of roommates must be provided prior to arrival.)***

If sharing room, please check one:

\_\_\_\_\_ Guest room rate should be split evenly between each roommate.

\_\_\_\_\_ Guest room rate should be applied to only one roommate, \_\_\_\_\_  
(Name)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_ Gold Passport #: \_\_\_\_\_

*Please make the following reservations: (Only one room may be reserved per person)*

\_\_\_\_\_ Single (one person) @ \$159.00 plus \*15.4% tax

\_\_\_\_\_ Double (two persons, two beds) @ \$159.00 plus \*15.4 tax

\_\_\_\_\_ Double (two persons, one bed) @ \$159.00 plus \*15.4% tax

\_\_\_\_\_ Triple (three persons) @ \$179.00 plus \*15.4% tax

\_\_\_\_\_ Quad (four persons) @ \$199.00 plus \*15.4% tax

Special Requests: (i.e., Non-smoking, ADA room, etc.) \_\_\_\_\_

Your special requests are based upon availability at time of arrival. Check-in time is 3 p.m. Check out is 12 noon. Rollaway beds are allowed in King bedded rooms only at a nightly fee of \$25.00.

**Hyatt Regency Chicago requires your credit card number or a one night's deposit by check to accompany this Reservation Request Form in order for your reservation to be made.**

*Please guarantee reservation with:* \_\_\_\_\_ Check Enclosed \_\_\_\_\_ Credit Card

Card Type & Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**Cut Off Date: Reservations must be received no later than Wednesday, February 7, 2006.** After that date reservations will be accepted on a space and rate availability basis only. Full refund of deposit will be made upon cancellation of your room reservation if it is received by 3:00pm on the day prior to your arrival.